



# COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

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## MEMBERS OF THE BOARD

GLORIA MOLINA

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SACHI A. HAMAI  
EXECUTIVE OFFICER

November 6, 2007

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

## **CONFLICT OF INTEREST AND DISCLOSURE CODE (ALL DISTRICTS) (3-VOTES)**

### **IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the Conflict of Interest and Disclosure Codes for the Saugus-Castaic School Facilities Financing Authority, Consumer Affairs, District Attorney, Human Relations Commission, La Canada Unified School District, Los Angeles County Law Library, Los Angeles Memorial Coliseum Commission, Mt. San Antonio Community College District, Newhall County Water District, Ombudsman, South Bay Regional Public Communications Authority, and Torrance Unified School District to be effective the day following your Board's approval.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The recommendations are necessary in order to comply with the provisions of the Political Reform Act of 1974. In accordance with the Act, the Board of Supervisors must approve a Conflict of Interest and Disclosure Code for each local government agency for which the Board of Supervisors is the code reviewing body.

Pursuant to Government Code Section 87300, every agency must adopt and promulgate a Conflict of Interest and Disclosure Code that, as the code reviewing body for Los Angeles County, the Board of Supervisors' must approve before the code can then take effect. In addition, pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when such amendments are necessitated by changed circumstances.

### Implementation of Strategic Plan Goals

Approval of the attached codes broadly supports the County Strategic Goal of Workforce Excellence.

The proposed Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

### **FISCAL IMPACT/FINANCING**

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which designated employees are required to disclose financial interests at a level appropriate to their decision-making authority. These employees make or participate in the making of decisions that may have a foreseeable material effect on a financial interest. Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The code review staff recommends that your Board approve the Conflict of Interest and Disclosure Codes for the agencies listed below, pursuant to Government Code Section 87300.

#### New Agency

##### Saugus Castaic School Facilities Financing Authority

- This is a newly established joint powers authority. The authority has adopted by reference Regulation 18730 (2 California Code of Regulations, Section 18730) as its conflict of interest code and has patterned its disclosure categories after the county model code disclosure categories. The Agency has identified four (4) positions to include in its code.

#### Amended Codes

##### Consumer Affairs

- Modifies the Incorporation page to reflect that position which will file directly with the Board of Supervisors' Executive Office.

Amended Codes (continued)

Consumer Affairs (continued)

- Adds *Administrative Services Manager II* to the code.
- Deletes *Head Staff Services* from the code due to a reorganization.
- Deletes *Chief Telecommunications Franchising* from the code due to the position transferring to Chief Executive Office.

District Attorney

- Modifies the Incorporation page to reflect that position which will file directly with the Board of Supervisors' Executive Office.
- Changes the title of one (1) position.

Human Relations Commission

- Modifies the Incorporation page to reflect those positions that will file directly with the Board of Supervisors' Executive Office.
- Adds *Chief Deputy Director (UC)* to the code.

La Canada Unified School District

- Modifies the Incorporation page to reflect those positions that will file directly with the Board of Supervisors' Executive Office.
- Changes the title of one (1) position and expands the disclosure.
- Adds *Assistant Superintendent, Facilities and Operations* to the code.
- Deletes *Deputy Superintendent, Education Services* from the code due to a reorganization.

Los Angeles County Law Library

- Modifies the Incorporation page to reflect those positions that will file directly with the Board of Supervisors' Executive Office.

Amended Codes (continued)

Los Angeles County Law Library (continued)

- Changes the titles of three (3) positions.
- Adds *Director, Access Services Division; Director, Technology Services Division; and Director, Business Services Division* to the code.

Los Angeles Memorial Coliseum Commission

- Modifies the Incorporation page to reflect those positions that will file directly with the Board of Supervisors' Executive Office.
- Adds *Assistant General Manager/Director of Events* to the code.

Mt. San Antonio Community College District

- Modifies the Incorporation page to reflect those positions that will file directly with the Board of Supervisors' Executive Office.
- Changes the title of one (1) position.
- Adds *Director of Development, Mt. San Antonio College Foundation* to the code.

Newhall County Water District

- Modifies the Incorporation page to reflect the Newhall County Water District specifically, rather than as an agency in general terms. It now also reflects only those positions that will file directly with the Board of Supervisors' Executive Office.
- Makes grammatical corrections in Exhibit "A" Category 1 of the code.
- Expands the disclosure for one (1) position.
- Adds *Director of Operations* to the code.

Amended Codes (continued)

Ombudsman

- Modifies the Incorporation page to reflect that position which will file directly with the Board of Supervisors' Executive Office.
- Adds *Chief Deputy, Ombudsman* to the code.
- Reduces disclosure for one (1) position.

South Bay Regional Public Communications Authority

- Modifies the Incorporation page to reflect those positions that will file directly with the Board of Supervisors' Executive Office.
- Adds *Finance Manager* to the code.
- Makes changes to consultant's reporting requirements in Exhibit "B".

Torrance Unified School District

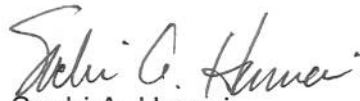
- Modifies the Incorporation page to reflect those positions that will file directly with the Board of Supervisors' Executive Office.
- Changes the title of one (1) position.
- Adds *Senior Director – Secondary Schools* and *Senior Director – Elementary Schools* to the code.
- Deletes *Associate Superintendent for School Administration* from the code due to a reorganization.

The Honorable Board of Supervisors  
November 6, 2007  
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IMPACT OF CURRENT SERVICES

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 and will require the individuals designated in each agency's code to disclose appropriate economic interests in their Statements of Economic Interests.

Respectfully submitted,



Sachi A. Hamai

Executive Officer

SAH:DG:ms:mg

Attachments (12)

c: Chief Executive Officer  
County Counsel

**CONFLICT OF INTERESTS CODE  
OF THE  
SAUGUS-CASTAIC SCHOOL FACILITIES FINANCING AUTHORITY**

**Incorporation of FPPC Regulation 18730  
(2 California Code of Regulations, Section 18730) by Reference**

The Political Reform Act (Government Code Section 81000 *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interests codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interests code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interests code of this agency by reference. This regulation and the attached Exhibits designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interests code of this agency.

**Place of Filing of Statements of Economic Interests**

All officials and employees required to submit a statement of economic interests shall file their statements with the agency's Executive Officer, or his or her designee. The agency shall make and retain a copy of all statements filed by its Directors (Board of Trustees) and its Executive Officer, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interests code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008.)

# **SAUGUS-CASTAIC SCHOOL FACILITIES FINANCING AUTHORITY**

## **EXHIBIT "A"**

### **DISCLOSURE CATEGORIES**

#### Category 1:

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### Category 2:

Persons in this category shall disclose all investments and business positions.

#### Category 3:

Persons in this category shall disclose all income and business positions.

#### Category 4:

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Executive Officer of the agency.



# SAUGUS-CASTAIC SCHOOL FACILITIES FINANCING AUTHORITY

## EXHIBIT "B"

### CATEGORIES OF DISCLOSURE BY DESIGNATED PERSONS

The persons holding the following positions are "designated persons" and must disclose their financial interests in the applicable categories specified below.

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Directors (Board of Trustees)	1, 2, 3
Executive Officer	1, 2, 3
Treasurer-Auditor/Controller	1, 2, 3
Consultants	4

Conflict of Interest Code  
of the

**CONSUMER AFFAIRS, DEPARTMENT OF**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,  
Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Department Head, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **CONSUMER AFFAIRS, DEPARTMENT OF**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**CONSUMER AFFAIRS, DEPARTMENT OF**  
**EXHIBIT "B"**

**Designated Positions**

**Disclosure Categories**

Director of Consumer Affairs	1, 2, 3
Chief Deputy Director, Consumer Affairs	1, 2, 3
Chief Consumer Affairs Representative	1. 2. 3
Administrative Services Manager II	1, 2, 3
Consumer Affairs Specialist	1, 2, 3
Consumer Affairs Supervisor	1, 2, 3
Consultant	5

Conflict of Interest Code  
of the

**DISTRICT ATTORNEY**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

*Place of Filing of Statements of Economic Interests*

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by the District Attorney and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **DISTRICT ATTORNEY**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## DISTRICT ATTORNEY

### EXHIBIT "B"

#### Designated Positions

#### Disclosure Categories

Administrative Assistant III	4
Administrative Deputy, DA	1, 2, 3
Assistant Administrative Deputy, DA	1, 2, 3
Assistant Bureau Director, DA	1, 2, 3
Assistant Chief, Bureau of Investigation	1, 2, 3
Assistant Data Processing Manager, DA	4
Assistant District Attorney	1, 2, 3
Bureau Director, DA	1, 2, 3
Captain, DA	1, 2, 3
Chief Deputy District Attorney	1, 2, 3
Chief, Bureau of Investigation	1, 2, 3
Chief, Public Affairs, DA	4
Consultant	5
Data Processing Manager	4
Extradition Services Specialist, DA	4
Fiscal Officer II	4
Head Deputies, DA	1, 2, 3
Head Management Services, DA	1, 2, 3
Head, Procurement and Warehousing	4
Legislative Advocate, DA	1, 2, 3
Personnel Officer, DA	4
Procurement Assistant I	4
Procurement Assistant III	4
Program Administrator, VW Asst. Program	4
Special Assistant, Attorney, DA	1, 2, 3
Special Assistant, DA	1, 2, 3
Special Counsel, DA	4
Supervising Administrative Assistant II	4
Supervising Administrative Assistant III	4

NOTE: The District Attorney, by law, is required to file pursuant to Government Code Section 87200 et seq., and is, therefore, not included in the list of designated positions for his department.

Conflict of Interest Code  
of the

**HUMAN RELATIONS COMMISSION**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Commissioners and Executive Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).



## **HUMAN RELATIONS COMMISSION**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## HUMAN RELATIONS COMMISSION

### EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Commissioners	4
Executive Director	1, 2, 3
Chief Deputy Director (UC)	1, 2, 3
Assistant Executive Director	4
Consultant	5

Conflict of Interest Code  
Of the

**LA CANADA UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **LA CANADA UNIFIED SCHOOL DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**LA CANADA UNIFIED SCHOOL DISTRICT**

**EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member, School Board	1, 2, 3
Superintendent	1, 2, 3
Deputy Superintendent, Human Resources/ Business Services	1, 2, 3
Assistant Superintendent, Facilities and Operations	1, 2, 3
Consultant	5

Conflict of Interest Code  
of the

**LAW LIBRARY, LOS ANGELES COUNTY**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Trustees and Executive Director, and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **LAW LIBRARY, LOS ANGELES COUNTY**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all business positions and investments in and all income received from businesses that manufacture or sell supplies or services of the type utilized by the Law Library, including but not limited to, publications, office equipment and supplies, library supplies and landscape maintenance, insurance and utilities.

#### **CATEGORY 2**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## LAW LIBRARY, LOS ANGELES COUNTY

### EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board of Trustees	1
Executive Director	1
Director, Reference & Research Services Division	1
Director, Collection Management Division	1
Director Access Services Division	1
Director, Technology Services Division	1
Director, Business Services Division	1
Consultant	2



Conflict of Interest Code  
of the

**LOS ANGELES MEMORIAL COLISEUM COMMISSION**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Commissioners and Chief Administrative Officer, and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# **LOS ANGELES MEMORIAL COLISEUM COMMISSION**

## **EXHIBIT "A"**

### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## LOS ANGELES MEMORIAL COLISEUM COMMISSION

### EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Commissioner (including Alternates)	1, 2, 3
Attorneys	1, 2, 3
Chief Administrative Officer	1, 2, 3
General Manager	1, 2, 3
Assistant General Manager/Director of Finance	2, 3
Assistant General Manager/Director of Events	2, 3
General Manager, Food and Beverage	4
Consultants	5

Conflict of Interest Code  
of the

**MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members and President, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT**

**EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Board Members	1, 2, 3
College President/Chief Executive Officer	1, 2, 3
Vice President, Administrative Services	1, 2, 3
Vice President, Instruction	2, 3
Vice President, Student Services	4
Director, Facilities Planning & Management	4
Director, Fiscal Services	4
Vice President, Human Resources	4
Chief Technology Officer	4
Director, Purchasing	4
Director of Development, Mt. SAC Foundation	4
Consultant	5

Conflict of Interest Code  
of the

**NEWHALL COUNTY WATER DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of the Newhall County Water District by reference. This regulation and the attached Exhibits designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this District.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the General Manager of the District or his or her designee. The District shall make and retain a copy of all statements filed by its Board Members, and its General Manager, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The District shall retain the originals of statements for all other Designated Positions named in the District's Conflict of Interest and Disclosure Code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **NEWHALL COUNTY WATER DISTRICT**

### **EXHIBIT "A"**

Types of business entities, business positions investments, sources of income or real property reportable, according to disclosure categories set forth for the designated position as listed on Exhibit B.

#### **CATEGORY 1**

Persons in this category shall disclose all interests in real property within the District, except personal residences. Real property shall be deemed to be within the jurisdiction of the District if the property or any part of it is located within or not more than two miles outside the boundaries of the District or within two miles of any land owned or used by the District.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the General Manager of the District.



**NEWHALL COUNTY  
WATER DISTRICT**

**EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Members of Board of Directors	1, 2, 3
General Manager	1, 2, 3
Director of Finance/Administration	4
Director of Operations	4
Consultant	5

Conflict of Interest Code  
of the

**Ombudsman, Department of**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by the Ombudsman and Chief Deputy, Ombudsman, and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The Department shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

## **OMBUDSMAN**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## OMBUDSMAN

### EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Ombudsman	1,2,3
Chief Deputy, Ombudsman	1,2,3
Community Services Liaison (Assistant Ombudsman / Executive Assistant)	4
Consultant	5

Conflict of Interest Code  
of the

**SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

**Place of Filing of Statements of Economic Interests**

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Directors and Executive Director, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons assigned to this category shall disclose investments, business positions, personal or business entity income sources which: 1) are contractors or subcontractors engaged in the performance of work or services of the type utilized by the Authority, or 2) which manufacture or sell supplies, machinery, or equipment of the type utilized by the Authority.

#### **CATEGORY 2**

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

## **SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY**

### **EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Members of the Board of Directors	1, 2
Members of the Executive Committee	1, 2
Alternate Member of the Board of Directors	1, 2
Executive Director	1, 2
Finance Manager	1, 2
Operations Manager	1
Technical Services Manager	1
Authority Legal Counsel	1
Personnel/Training Manager	1
* Consultants	1

\* The Executive Director may determine, in writing, that a particular consultant hired to perform a range of duties that are limited in scope and thus is not required to comply with the disclosure requirement of this Code. Such a determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

Conflict of Interest Code  
of the

**TORRANCE UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members and Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).



## **TORRANCE UNIFIED SCHOOL DISTRICT**

### **APPENDIX**

#### **DESIGNATED POSITIONS/DISCLOSURE CATEGORIES**

1. Persons occupying the following positions are designated employees in Category 1:

Board of Education Members  
Superintendent of Schools  
Deputy Superintendent – Administrative Services

Designated persons in this category must report:

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
  - b. All investments, business positions, and income.
2. Persons occupying the following positions are designated employees in Category 2:

Chief Academic Officer  
Senior Director - Human Resources  
Senior Director – Secondary Schools  
Senior Director – Elementary Schools  
Director – Food Services  
Director – Information Technologies  
Director – Classified Personnel  
Director – Curriculum  
Director - Purchasing and Administrative Services  
Director-Employee Resources

Designated persons in this category must report investments or business positions in or income from sources which:

- a. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or

## **TORRANCE UNIFIED SCHOOL DISTRICT**

### **APPENDIX (Continued)**

- b. Manufacture or sell supplies, books, machinery or equipment of the type used by the department, which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.
- 3. Persons occupying the following positions are designated employees in Category 3:
  - Personnel Commissioners
  - Chief Academic Officer
  - Senior Director - Human Resources
  - Senior Director – Secondary Schools
  - Senior Director – Elementary Schools
  - Director-Classified Personnel
  - Director-Employee Resources

Designated persons in this category shall disclose all income from, investments in, and business positions with any district employee, any agent or employee association representing any such employee, and business positions with, investments in or income from any entity owned or controlled by such employee or any such employee's spouse or other financial dependent.

- 4. Persons occupying the following positions are designated employees in Category 4:
  - Fiscal Services Officer

Persons in this category shall disclose, in accordance with this code, all investments in, or business positions with, and income from all banks, savings and loans, investment companies, and underwriters

- 5. Persons occupying the following positions are designated employees in Category 5:
  - Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

## **TORRANCE UNIFIED SCHOOL DISTRICT**

### **APPENDIX (Continued)**

A consultant is an individual who, pursuant to a contract with the district, makes any of several specified governmental decisions or serves in a staff capacity with the district, performing the same or substantially the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. Consultants are individuals who decide whether to: (2 CCR 18700)

- a. Approve a rate, rule or regulation
- b. Adopt or enforce a law
- c. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement
- d. Authorize the district to enter into, modify or renew a contract that requires district approval
- e. Grant district approval to a contract or contract specifications which require district approval and in which the district is a party
- f. Grant district approval to a plan, design, report, study or similar item
- g. Adopt or grant district approval of district policies, standards or guidelines